



## HKT Trust

(a trust constituted on 7 November 2011 under the laws of Hong Kong and managed by HKT Management Limited)

and

## HKT Limited

(incorporated in the Cayman Islands with limited liability)

(Stock Code: 6823)

3 April 2024

Dear Holder(s) of Share Stapled Units

### Arrangements for Dissemination of Corporate Communications

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, HKT Limited (the “Company”) and HKT Management Limited (in its capacity as the trustee-manager of the HKT Trust) (the “Trustee-Manager”) will make available the following options for you to elect to receive future Corporate Communications\* of the HKT Trust, the Company and the Trustee-Manager:

- (1) to read all future Corporate Communications published on the Company’s website at [www.hkt.com/ir](http://www.hkt.com/ir) or the website of Hong Kong Exchanges and Clearing Limited (“HKEX”) at [www.hkexnews.hk](http://www.hkexnews.hk) (“Website Version”) in place of receiving printed copies, and to receive a notification (“Notification”) of the publication of Corporate Communications on the Company’s website and the website of HKEX; or
- (2) to receive the printed English version of all future Corporate Communications only; or
- (3) to receive the printed Chinese version of all future Corporate Communications only; or
- (4) to receive both the printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company and the Trustee-Manager encourage you to elect the Website Version option.

To make your election, please complete **Part A** of the enclosed reply form (the “Reply Form”) (with a prepaid postage mailing label at the bottom of the Reply Form<sup>†</sup>), sign and return the same to the registrar for the share stapled units (the “Share Stapled Units Registrar”), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong or send an email with a scanned copy of the completed Reply Form to [hkt@computershare.com.hk](mailto:hkt@computershare.com.hk). If you select the Website Version, you will receive the Notification by email.

**If the Company and/or the Trustee-Manager do/does not receive the Reply Form duly completed and signed by you within 28 days from the date of this letter, you will be deemed to have agreed to receive the Website Version in place of receiving printed copies of all future Corporate Communications. Your previous instructions (if any) to receive Corporate Communications in printed form will no longer apply.**

If you elect to receive the Website Version of future Corporate Communications, your election will be valid in respect of all future Corporate Communications, except that you may request, and the Company and/or the Trustee-Manager will provide to you free of charge, a printed version of any Corporate Communications upon your request by reasonable notice in writing to the Company and/or the Trustee-Manager c/o the Share Stapled Units Registrar or by sending an email to [hkt@computershare.com.hk](mailto:hkt@computershare.com.hk). You are also requested to provide an email address in the Reply Form for the purpose of receiving (i) email notifications of the publication of the relevant Corporate Communications on the Company’s website and the website of HKEX; and (ii) all future Actionable Corporate Communications\*\* of the HKT Trust, the Company and the Trustee-Manager. If no valid and functional email address is provided by you in the Reply Form or if you are deemed to have agreed to receive the Website Version of future Corporate Communications, the Company and/or the Trustee-Manager will send to you by post at your address as appearing in the register of holders of share stapled units maintained by the Share Stapled Units Registrar (i) only a notification letter in printed form of the publication of the relevant Corporate Communications on the Company’s website and the website of HKEX; and (ii) all future Actionable Corporate Communications in printed form, until such time when you have provided a valid and functional email address to the Share Stapled Units Registrar for receiving the same. Certain Actionable Corporate Communications, because of their nature, can only be sent in printed form. Holders of share stapled units should note that such document(s) will therefore be sent to their registered address by post, even though they may have provided email addresses to the Share Stapled Units Registrar.

If you elect to receive future Corporate Communications in printed form, your request shall be valid for one year starting from the receipt date of your instruction or until it has been revoked or superseded or you cease to be a registered holder of share stapled units, whichever is the earlier. If you wish to continue to receive Corporate Communications in printed form after the expiry of the original request, you must complete and return a fresh Reply Form to the Share Stapled Units Registrar.

Should you have any queries relating to this letter, please call the service hotline of the Share Stapled Units Registrar at +852 2862 8688 during business hours (from 9am to 6pm, Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully

For and on behalf of

**HKT Management Limited**

and

**HKT Limited**

**Cheung Hok Chee, Vanessa**

*Group General Counsel and Company Secretary*

\* Corporate Communications include but are not limited to (a) an annual report; (b) an interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

\*\* Actionable Corporate Communications refer to any corporate communication that seeks instructions from the holders of share stapled units on how they wish to exercise their rights or make an election as holders of share stapled units, including but not limited to, election forms in connection with a dividend payment, excess application forms in connection with a rights issue or open offer, application forms for assured entitlement under an open offer, acceptance forms in connection with takeovers, mergers and share buy-backs, and provisional allotment letters in connection with a rights issue.

<sup>†</sup> If the mailing label is used for posting in Hong Kong, no postage stamp is required. Please affix appropriate postage stamp when posting outside Hong Kong.

# 香港電訊

## 香港電訊信託

(一個根據香港法律於2011年11月7日成立並由香港電訊管理有限公司管理的信託)

與

## 香港電訊有限公司

(於開曼群島註冊成立的有限公司)

(股份代號：6823)

### 發佈公司通訊之安排

根據《香港聯合交易所有限公司證券上市規則》，香港電訊有限公司（「本公司」）及香港電訊管理有限公司（以其作為香港電訊信託託管人—經理身份）（「託管人—經理」）將提供以下選項，以供閣下選擇以下列方式收取香港電訊信託、本公司及託管人—經理的日後公司通訊\*：

- (1) 瀏覽所有日後在本公司網站 [www.hkt.com/ir](http://www.hkt.com/ir) 或香港交易及結算所有限公司（「香港交易所」）網站 [www.hkexnews.hk](http://www.hkexnews.hk) 登載的公司通訊（「網上版本」），以代替收取印刷本，並收取公司通訊已在本公司網站及香港交易所網站登載的通知（「通知」）；或
- (2) 僅收取所有日後公司通訊的英文印刷本；或
- (3) 僅收取所有日後公司通訊的中文印刷本；或
- (4) 同時收取所有日後公司通訊的中、英文印刷本。

為響應環保及節省印刷與郵遞費用，本公司及託管人—經理鼓勵閣下選擇收取網上版本。

請閣下填妥隨附的回條（「回條」）之甲部作出上述選擇，簽署後使用回條下方的已預付郵費郵寄標籤<sup>†</sup>寄回股份合訂單位過戶登記處（「股份合訂單位過戶登記處」），香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓，或將已填妥的回條的掃描副本電郵至 [hkt@computershare.com.hk](mailto:hkt@computershare.com.hk)。如閣下選擇收取網上版本，閣下將收到以電郵發出之通知。

倘若本公司及/或託管人—經理於本函日期起計28日內仍未收到閣下填妥及簽署的回條，閣下將被視為已同意收取網上版本，以代替收取所有日後公司通訊的印刷本。閣下以往作出收取公司通訊印刷本的指示（如有）將不再適用。

如閣下選擇收取日後公司通訊的網上版本，除非閣下另提出要求，閣下之選擇將適用於所有日後公司通訊。閣下可透過股份合訂單位過戶登記處給予本公司及/或託管人—經理合理書面通知或發送電郵至 [hkt@computershare.com.hk](mailto:hkt@computershare.com.hk) 要求索取任何公司通訊的印刷本，本公司及/或託管人—經理將應閣下要求提供印刷本，費用全免。閣下亦需在回條中提供電郵地址，以便收取 (i) 有關相關公司通訊已在本公司網站及香港交易所網站登載的電郵通知；及 (ii) 香港電訊信託、本公司及託管人—經理的所有日後可供採取行動的公司通訊<sup>\*\*</sup>。若閣下在回條中未有提供有效且可用的電郵地址，或閣下被視為已同意收取日後公司通訊的網上版本，本公司及/或託管人—經理將根據股份合訂單位過戶登記處所存置的股份合訂單位持有人的登記冊上所示的地址以郵寄方式向閣下寄發 (i) 僅有關相關公司通訊已在本公司網站及香港交易所網站登載的通知信函的印刷本；及 (ii) 所有日後可供採取行動的公司通訊的印刷本，直至閣下向股份合訂單位過戶登記處提供有效且可用的電郵地址以收取公司通訊。若干可供採取行動的公司通訊因其性質只能以印刷本形式發送。謹請股份合訂單位持有人注意，即使彼等已向股份合訂單位過戶登記處提供電郵地址，該等可供採取行動的公司通訊仍將郵寄至彼等之登記地址。

如閣下選擇收取日後公司通訊的印刷本，閣下作出的指示將由收取指示日期起計一年內有效，或直至該指示被撤回或取代或閣下不再為股份合訂單位的登記持有人，以較早者為準。如閣下欲於原有指示失效後繼續收取公司通訊的印刷本，閣下必須填妥新的回條並交回股份合訂單位過戶登記處。

如閣下對本函件有任何疑問，請於辦公時間內（星期一至星期五（香港公眾假期除外）上午9時正至下午6時正）致電股份合訂單位過戶登記處熱線 +852 2862 8688查詢。

此致  
列位股份合訂單位持有人 台照

香港電訊管理有限公司  
與  
香港電訊有限公司  
集團法律事務總監兼公司秘書  
張學芝  
謹啟

2024年4月3日

\* 公司通訊包括但不限於 (a) 年度報告；(b) 中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。

\*\* 可供採取行動的公司通訊指任何涉及要求股份合訂單位持有人指示其擬如何行使其有關股份合訂單位持有人權利或作出選擇的公司通訊，包括但不限於有關派付股息之選擇表格、有關供股或公開招股的額外申請表格、有關公開招股既定配額的申請表格、有關收購、合併及股份回購的接納表格，以及有關供股的暫定配額通知書。

<sup>†</sup> 如在香港使用郵寄標籤投寄毋須貼上郵票。在香港以外地區投寄請貼上適當的郵票。